



CRESA ADMINISTRATIVE BOARD MEETING
WSDOT/WSP – 11018 NE 51st Circle, Vancouver WA

Thursday, November 2, 2023

11:00 a.m. – 12:30 p.m.

AGENDA

CALL TO ORDER Chair Don Chaney

REGULAR BOARD MEETING

Approval of Minutes from September 7, 2023 Meeting

Communications

From the CRESA Director and Management Team

From the Board

Open Communications – Opportunity for visitors to address the Board

CONSENT AGENDA (5 Items)

The following items can be passed by a single motion, second and vote to approve all listed actions. If discussion is requested the item will be moved from the Consent Agenda and considered separately.

1. Financial Statements – 09/30/23

Summary: Consider approval of financial statements for CRESA funds 6916, 6917 and 6918 through period ending 09/30/23

Action Requested: Approve CRESA financial statements through period ending 09/30/23

2. CRESA Claims and Disbursements 08/01/23 – 08/31/23

Summary: Consider approval of warrants, EFT payments, payroll disbursements and transfer payments made to Clark County for the period of 08/01/23 – 08/31/23.

Action Requested: Approve total CRESA disbursements for the period of August 1 - 31, 2023.

3. CRESA Claims and Disbursements 09/01/23 – 09/30/23

Summary: Consider approval of warrants, EFT payments, payroll disbursements and transfer payments made to Clark County for the period of 09/01/23 – 09/30/23.

Action Requested: Approve total CRESA disbursements for the period of September 1 - 30, 2023.

4. **Emergency Management Performance Grant 23EMPG (Staff Report 2023-10)**

Summary: Consider approval for the CRESA Director to sign a subrecipient contract with the State of WA Military Department to receive and expend funds related to the 23EMPG grant in the amount of \$282,341.

Action Requested: Approve Staff Report 2023-10

5. **State Homeland Security Program Grant 23SHSP (Staff Report 2023-11)**

Summary: Consider approval for the CRESA Director to sign a subrecipient contract with the State of WA Military Department to receive and expend funds related to the 23SHSP grant in the amount of \$307,632. Spending plans and projects for SHSP grants are approved by the SHSP Region 4 Coordinating Council.

Action Requested: Approve Staff Report 2023-11

NEW BUSINESS

1. **Addition of Juneteenth Holiday (Staff Report 2023-12)**

Summary: Consider approval to add Juneteenth, observed annually on June 19, as a paid holiday for CRESA's non-represented employees starting in 2024.

Action Requested: Approve Staff Report 2023-12

2. **Decision Package for the 12 New FTE Positions Included in the Approved 2024 Budget (Staff Report 2023-13)**

Summary: Consider approval to add the twelve (12.0) new positions included as part of the 2024 approved budget to CRESA's total personnel headcount starting January 1, 2024.

Action Requested: Approve Staff Report 2023-13

3. **Select CRESA Board Chair and Vice Chair per CRESA Bylaws**

Summary: Section 3.2 of the CRESA Bylaws states that the Chair and Vice Chair of the Administrative Board shall be selected by the Board on an annual basis.

Action Requested: Board vote on Chair and Vice Chair for the 12-month period of January 1, 2024 to December 31, 2024

MEETING ADJOURNMENT

NEXT MEETING

December 7, 2023 **LOCATION – Water Resource Center**